

City Commission Meeting Minutes

May 11, 2020

Commission Members Present

Mayor Andrew Miller
Commissioner Susan Jarl
Commissioner James Martin
Commissioner Bob Elliot
City Treasurer Geri Huff
City Clerk Trish Scott

Others Present None

Call To Order

Mayor Andrew Miller called the meeting to order via Zoom at 7:03 pm, with each participant logged in from their home.

Approval of Minutes - The Minutes of April 13, 2020 Regular City Commission were made available online for reading prior to the meeting. A typo was discovered in an instance of Andrew Miller's name. A motion to approve with correction to the typo was made by James Martin, seconded by Bob Elliott, March minutes were approved unanimously.

Reports - Treasurer's Report - Geri Huff presented the Treasurer's Report, commenting that it was a quiet month. The budget has been updated to reflect changes made by the recently published ordinance. Geri commented that interest from PNC was remarkably lower this month; it has dropped from approximately \$44 to \$2.47. She will investigate that further now that COVID restrictions are easing. Additionally, She will be depositing the insurance premiums in May now that the bank drive through will be open again. Due to the complexity of the deposits, she was not able to use the ATM. Bob Ellioit moved to approve the treasurer's report as presented second by Susan Jarl. The Treasurer's Report was approved unanimously.

New Business - Andrew Miller presented the 2020-21 budget for first reading, and recapped the various fund categories and the adjustments made from the last budget. General discussion centered on city salaries, and commissioner compensation versus incentives.

First reading of an ordinance to establish commission meeting policy was presented by Mayor Miller. There was discussion about the need for this type of ordinance, with James Martin

presenting a Municipal Order that would eliminate the redundancy of adopting an ordinance that would still require a Municipal Order.

Andrew Miller moved to adopt Municipal Order #2020-1 establishing rules for committee meetings. Susan Jarl seconded the motion, which passed unanimously as written with a show of hands, 4 in favor. City clerk will bring a copy of the rules to all meetings.

James Martin suggested that a budget addendum and/or policy be considered to provide all new commissioners with KLC Legal Handbook as well as new commissioner training. He suggested this could possibly be added as a line item to the city budget.

Adjournment - There being no further business, Mayor Miller adjourned the meeting at 7:26 The next working meeting is scheduled for June 1, 2020. The next regular meeting is scheduled for June 8, 2020.

Respectfully Submitted,

Trish Scott, City Clerk

Andrew Miller, Mayor